



APSCHE Approved Internship/Training

ID: IND00000431



# MIS Reporting and Visualization

This program designed to bridge the gap between academic learning and real-world application by offering participants hands-on training and exposure to the industry's practices, technologies, and challenges.

Domain:  
Multiple

Duration:  
Custom

Mode:  
Online/In-Campus

[Click Here](#)

<https://internstump.com/apsche>

## Our Accreditations and Recognitions

#startupindia

NASSCOM  
Certified Member

MSME  
मूल्य, लघु एवं मध्यम उद्यम  
MICRO, SMALL & MEDIUM ENTERPRISES

aws EdStart

Zoho for Startups

Tally  
POWER OF SIMPLICITY

## About Intern Stump

Intern Stump was announced on 26th June, 2021 and launched on 8th July, 2021 on a mission to make education more accessible, engaging, and effective for everyone. We believe that learning should be a lifelong journey, and that everyone has the potential to succeed. At Intern Stump, We believe that everyone should have access to high-quality skill based education, regardless of their domain background or circumstances. That's why we offer a wide range of online trainings and programs for learners in all skill levels. Intern Stump provides high-quality learning resources that inspire, engage, and enable individuals to achieve their learning goals. We strive to create an inclusive and supportive learning environment where every student can thrive. Intern Stump offers a wide range of courses across various Domains, catering to the diverse interests and needs of our learners. we have come a long way in our journey to make education more engaging, accessible, and effective.

## Intern Stump Products

Intern Stump offers EaselInternZ for live project training, SkillNex Data for analytics skills, FinTrack Skills for financial expertise, and Orate Nexus for communication and leadership development. These products provide focused upskilling in their respective areas to enhance career growth.

## About the Initiative

Intern Stump, in association with APSCHE, offers Industry-Led Project Oriented Internships designed to provide students and young professionals with hands-on experience across various industries. These internships aim to bridge the gap between academic knowledge and real-world application by allowing participants to work on live projects under the guidance of industry experts. Through this collaboration, Intern Stump ensures that interns gain practical skills, industry insights, and professional exposure, enabling them to confidently transition into their chosen careers.

## Internship Programs

These internships are structured to provide an immersive learning environment, enabling interns to develop confidence and a competitive edge in their chosen field. Upon successful completion, participants are awarded certifications, bolstering their resumes and proving their capabilities to potential employers.

Intern Stump's mission is to nurture a skilled workforce that is not only academically competent but also adept at solving real-world problems, thus empowering individuals to excel in their careers while contributing to industry growth and innovation.

## Product Stages



### Domain Training

Get Subject or Domain training by the Subject Matter Experts



### Project Training

Gain hands-on experience through real-world projects.



### Skill Training

Interview preparation will be taken care by corporate HRs



### Assessment

An Exclusive 8C assessment will be conducted by SMEs

## Product Progress



**5000+**

Certified Learners



**500+**

Active Learners



**08**

Available Programs



**15+**

Partnered Colleges



**15+**

Recognitions



**4.85**

Average Rating

## Internship Program Structure

Intern Stump is proud to offer Industry-Led Project Oriented Internship Programs that cater to students and young professionals, equipping them with essential practical knowledge and hands-on experience across diverse industries. These programs are meticulously designed to bridge the critical gap between academic learning and professional work environments.

This program designed to bridge the gap between academic learning and real-world application by offering participants hands-on training and exposure to the industry's practices, technologies, and challenges.

### Stages in Program



#### Domain Training

Get Subject or Domain training by the Subject Matter Experts



#### Live Work Experience

Gain hands-on experience through real-world projects.



#### Interview Training

Interview preparation will be taken care by corporate HRs



#### Assessment

An Exclusive 8C assessment will be conducted by SMEs

### Program Highlights



Online/In-Campus Training



6 Months Duration



Industry Led Project Training



Doubts Solving Sessions



Interview Preparation



Industry-Led Curriculum



Live Training



Exclusive Activities



Verified Certificate

# Weekly Internship Schedule

Duration:  
15 Weeks

Day Schedule:  
3 Hrs/Day\*



## Week 01: Training

- Learn to create, edit, and format text-based documents with extensive options in Word.
- Explore spreadsheet functions for organizing, analyzing, and visualizing numerical data in Excel.
- Master designing dynamic presentations with multimedia integration using PowerPoint.
- Manage emails, calendars, contacts, and tasks efficiently with Outlook.
- Create and manage databases and build custom applications using Access.



## Week 02: Training

- Create and collaborate on text documents online with real-time editing in Google Docs.
- Utilize cloud-based spreadsheets for data analysis and collaborative editing in Google Sheets.
- Design and deliver presentations using various templates and multimedia options in Slides.
- Store, access, and share files seamlessly with integration using Google Drive.
- Create surveys and data collection forms with Google Forms, schedules with Google Calendar



## Week 03: Training

- Understand the significance of clear and efficient communication in business settings.
- Learn about different business documents including emails, memos, letters, and reports.
- Craft the appropriate tone and style for various business communication scenarios.
- Develop skills for writing persuasive proposals to stakeholders and decision-makers.
- Components of business reports, including executive summaries, findings, recommendations

\*2 Hours Domain Instruction and 1 Hour Assignment

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15 Weeks

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## Week 04: Training

- Learn the importance and benefits of Power BI for data visualization and business intelligence.
- Basic concepts such as workspaces, dashboards, reports, datasets, connecting to data sources.
- Use Power Query Editor for data cleaning, shaping, and handling missing data.
- Understand data modeling basics, including tables, columns, relationships, and schemas.
- Types of visualizations, customize interactions, design effective dashboards, publish reports.



## Week 05: Training

- The importance of Tableau in data visualization and familiarize with its core products.
- Learn the basic workflow of connecting data, creating visualizations, and building dashboards.
- Import data from various sources like Excel, CSV, text files, and connect to databases.
- Handle null values, data types, perform operations like splitting columns using Data Interpreter.
- Develop basic and advanced visualizations, including tables, heatmaps, and enhance maps.



## Week 06: Training

- Advanced formulas and functions such as VLOOKUP, INDEX-MATCH formulas for data analysis.
- Utilize pivot tables and charts to dynamically summarize and analyze data.
- Implement data validation rules to ensure data accuracy and consistency.
- Learn to automate tasks with Excel Macros and VBA (Visual Basic for Applications).
- Explore additional tools for data analysis, including Solver, Goal Seek, and Data Analysis Toolpack

\*2 Hours Domain Instruction and 1 Hour Assignment

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Day Schedule:  
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## Week 07: Training

- Use calculated fields and Tableau functions for advanced data analysis.
- Design interactive dashboards and stories to effectively present data insights.
- Learn techniques for blending and joining data from multiple sources.
- Enhance map visualizations with custom geocoding, layers, and data density.
- Optimize Tableau performance and scalability to handle large volumes of data.



## Week 08: Training

- Understand the role of communication in business success and relationships.
- Develop skills for writing professional emails, memos, and reports effectively.
- Learn how to communicate persuasively with stakeholders and decision-makers.
- Master verbal communication, including presentations and negotiation techniques.
- Enhance non-verbal communication skills to improve overall business interactions.



## Week 09: Training

- Power-Point presentation by the students on the various topics in the Domain (1)
- Power-Point presentation by the students on the various topics in the Domain (2)
- Power-Point presentation by the students on the various topics in the Domain (3)
- Power-Point presentation by the students on the various topics in the Domain (4)
- Power-Point presentation by the students on the various topics in the Domain (5)

\*2 Hours Domain Instruction and 1 Hour Assignment

# Weekly Internship Schedule

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## Week 10: Training

- Communication fundamentals, importance, process, barriers, and effective strategies.
- Types of communication: verbal, non-verbal, written, and visual.
- Business communication principles: clarity, conciseness, correctness, and coherence.
- Channels of communication: formal, informal, upward, downward, horizontal flow.
- Interpersonal communication: active listening, empathy, feedback, and trust-building.



## Week 11: Training

- Written communication: emails, reports, proposals, memos, and business letters.
- Oral communication: presentations, meetings, public speaking, and interview techniques.
- Non-verbal communication: gestures, body language, tone, and facial expressions.
- Group communication: discussions, teamwork, conflict resolution collaborative decision-making.
- Communication technologies: email, video conferencing, social media, and collaboration tools.



## Week 12: Training

- Cross-cultural communication: language, etiquette, diversity, and overcoming cultural barriers.
- Business etiquette: professional behavior, networking, negotiation, and client interactions.
- Written Communication Activities, Leadership and Presentation Activities
- Crafting a compelling resume and effective job searching, business correspondence
- Building LinkedIn Profile and make candidate as Industry-Ready

\*2 Hours Domain Instruction and 1 Hour Assignment



# Weekly Internship Schedule

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15 Weeks

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3 Hrs/Day\*



## Week 13: Training

- Introduction: Craft objectives, define scope, and explain the study's necessity.
- Establish study context, highlighting its relevance in current business scenarios.
- Draft a precise problem statement addressing gaps and challenges comprehensively.
- Industry profile: Outline history, growth trends, challenges, and industry dynamics.
- Company profile: Detail mission, vision, organizational structure, and business operations.



## Week 14: Training

- Analyze company strengths, weaknesses, opportunities, and threats (SWOT analysis).
- Theoretical framework: Explain concepts, models, and theories relevant to study.
- Connect theoretical insights with practical aspects to build study's conceptual foundation.
- Results: Present collected data using tables, charts, graphs, or visualizations.
- Discussion: Analyze findings, linking results with study objectives and literature.



## Week 15: Training

- Highlight implications of results for stakeholders, industry practices, or academia.
- Findings: Summarize key insights derived from analysis, supported by evidence.
- Suggestions: Provide actionable recommendations addressing study problems
- Conclusion: Wrap up study by summarizing objectives, methods, and main outcomes.
- Ensure clear, concise writing throughout chapters, emphasizing logical flow and coherence.

\*Academic Project Preparation will be done by the students under the Company Coordinator Supervision

## Program Fees



Scan to get Fee Details

- ✓ As per the APSICHE Guidelines
- ✓ Live Training Sessions
- ✓ Doubts Solving Sessions
- ✓ Project Preparation Assistance
- ✓ Free Webinars and Workshops
- ✓ Placement Assistance
- ✓ Certificate of Completion
- ✓ Live Work Experience



Scan to get Program Schedule

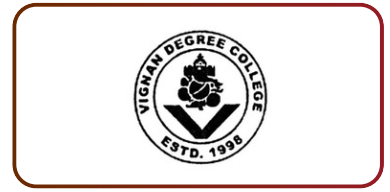
## Why Intern Stump Product?

- ✓ Affordable Prices compared to any other Ed-Tech Company
- ✓ Industry Recognized Certificate
- ✓ Startup India Recognised Ed-Tech Company
- ✓ An ISO 9001:2015 and 21001:2018 Certified Company
- ✓ Exclusive Doubts Solving Sessions with Experts
- ✓ Live Work Experience
- ✓ Work Experience Certificate on the Domain
- ✓ Live Training by the Industry and Subject Matter Experts
- ✓ Free Resources and Exclusive Webinars by Industry Experts
- ✓ User Friendly LMS and Website, 24/7 Support from Intern Stump Team



Scan to get more details

# Intern Stump Partners



Scan to get more details

**Mrs. Ravali Rao**

Chairperson, SME Training Panel  
O/o Intact Intern Stump Solutions Private Limited  
7396168247

**Addl. SPOCs****Mr. Subhani Shaik**

Chief Relationship Officer  
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9666546479

**Mr. Vinay Jannu**

Chief Experience Officer  
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